Utilities

USER GUIDE

OCTOBER 01, 2026

TABLE OF CONTENTS

Overview **1**

Support 1

Access **2**

Obtaining Utilities Access 2

Accessing the Utilities Application 2

Logging into the Utilities Application 3

Utilities Menu **5**

Uploading a File to Utilities 5

File Upload Conditions 5

Confirming Utilities File Uploads 6

Downloading Data from Utilities 7

Viewing Utilities Reports 8

Common Utilities Errors and Troubleshooting 10

Appendix: ANIRA and Netgate **11**

AT&T Global Network Client DNS Configuration (ANIRA / Netgate) 11

ANIRA Netgate: PSE (Test) and Production Environments 12

OVERVIEW

The Utilities application is a DTCC web-based tool accessed from MyDTCC.

The web upload functionality enables upload of operational files outside of standard connectivity channels, including:

- When your existing DTCC connectivity and operating conditions are unavailable or not functioning as expected. This contingency solution ensures that critical files can still enter DTCC workflows when there is a disruption to your standard connectivity setup or mainframe transfers. DTCC expects that you use the standard Connectivity set up with DTCC as the preferred file transmission and retrieval mechanism.
- As a standalone file upload solution to submit and retrieve files when you have not set up DTCC connectivity.

It also enables you to view reports related to the files you uploaded.

Support

Visit the **DTCC Client Center** for information on case submission.

ACCESS

Obtaining Utilities Access

Request your firm's Super Access Coordinator (SAC) to provide access through the Customer Registration System (CRS).

SACs perform the following processes in the Client Registration System (CRS) to grant user access to the UTF system:

- Whitelist users for both UTF access (Utilities) and upload capabilities (Upload).
- Link an appropriate Originator Code (OCODE) to a TAG, a requirement from the CRS perspective. The OCODE must be eligible in the Common Data Transfer System (CDTS) to enable file submission.

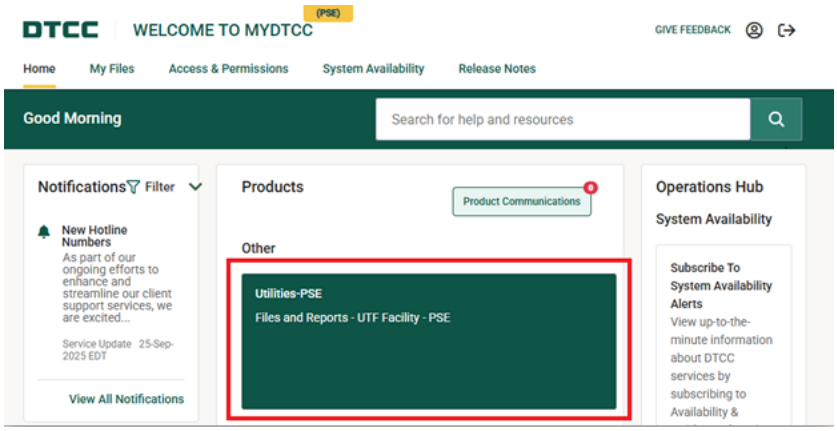
For more information, see the **CRS User Guide**.

Once entitlements are approved, you will be able to log into **MyDTCC** and access the Utilities application.

Accessing the Utilities Application

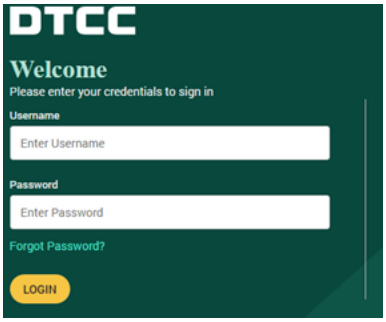
Open Utilities from the Products section on **MyDTCC**.

- **Non-production MyDTCC Portal**: **myportalu.dtcc.com**
- **Production MyDTCC Portal**: **myportal.dtcc.com**



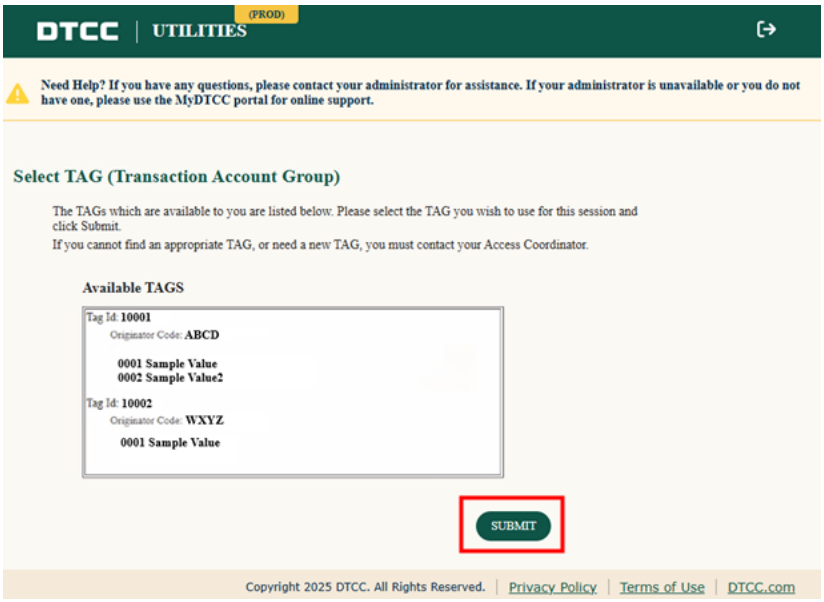
Logging into the Utilities Application

1. Open the MyDTCC **Production** or **Non-Production** or portal login page.



2. After authentication, select the TAG (Transaction Account Group) you want to use from the

Transaction Account Group (TAG) selection screen that appears and press **Submit**.



The main Utilities menu opens.

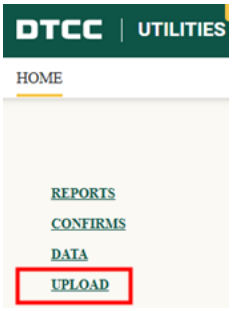
Note

See **Obtaining Utilities Access** for setup instructions if you do not see expected TAGs, Originator Codes, or accounts.

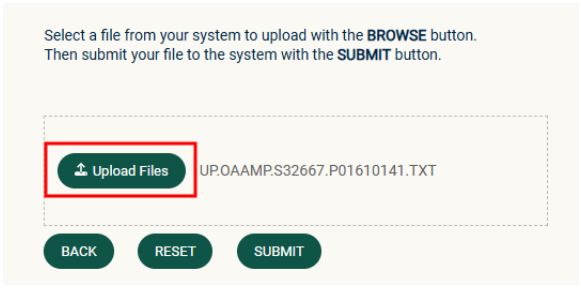
UTILITIES MENU

Uploading a File to Utilities

1. Click **Upload** from the Utilities menu.



2. Click **Upload Files** and browse to the desired file.



3. Click **Submit**. A success message is displayed.

File Upload Conditions

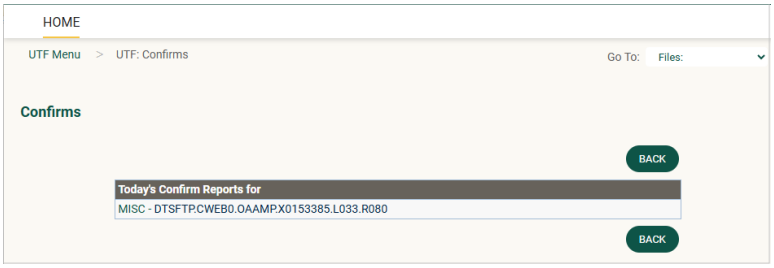
Upload Conditions	Limit/Allowed Values
Number of Orders per day	No limit
Maximum file size	100MB
Accepted file formats	CSV, Flat text file
Blacklisted file types (do not upload)	.dll, .exe, .pdf, .doc, .docx, .sh, .bat

If the file is uploaded successfully, a confirmation message appears in the **Confirm** tab. For more information, see **Confirming File Upload**.

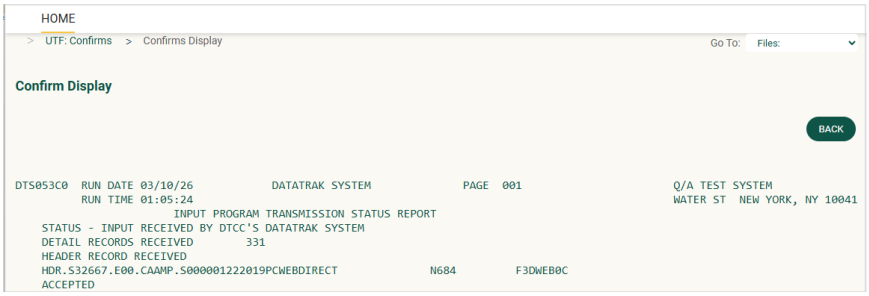
Confirming Utilities File Uploads

This tab confirms that the file has been uploaded. If there is an issue in the upload, the confirmation message is not displayed here. To confirm a successful file upload:

1. View a list of files uploaded today from the **Home** > **Confirms** tab.



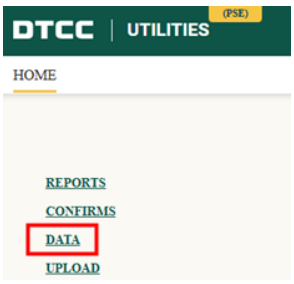
2. Click the file to display a file summary.



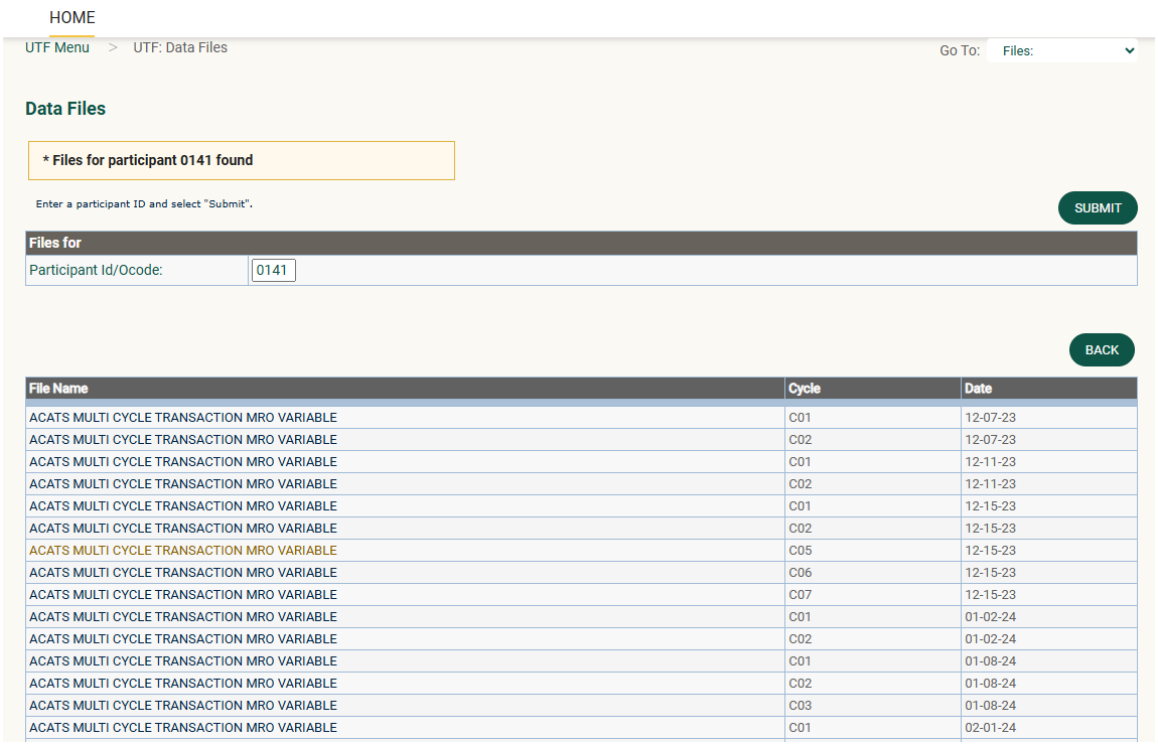
Downloading Data from Utilities

Follow this procedure to download data files.

1. Click **Data** from the Utilities menu.



2. Enter the **Participant Id/Ocode** and click **Submit** to display a list of files.

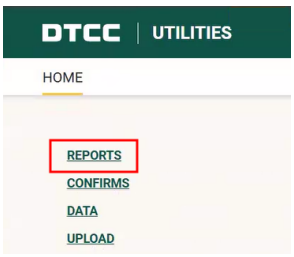


3. Select and click a file to download it.

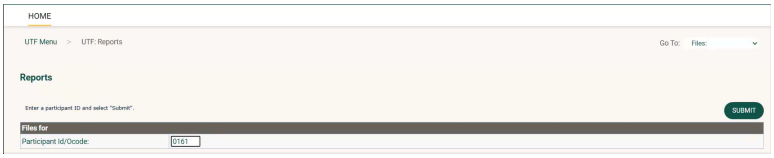
Viewing Utilities Reports

Follow this procedure to view the contents of your uploaded files.

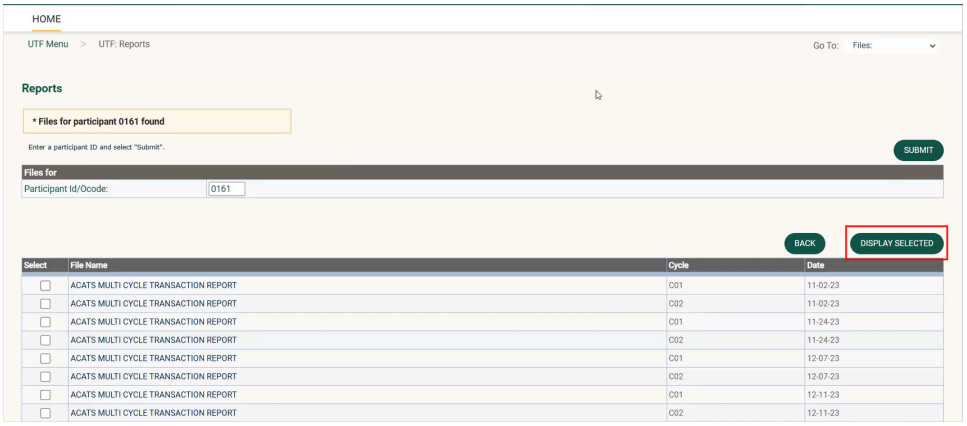
1. Click **Reports** from the main Utilities menu to open the Reports screen.



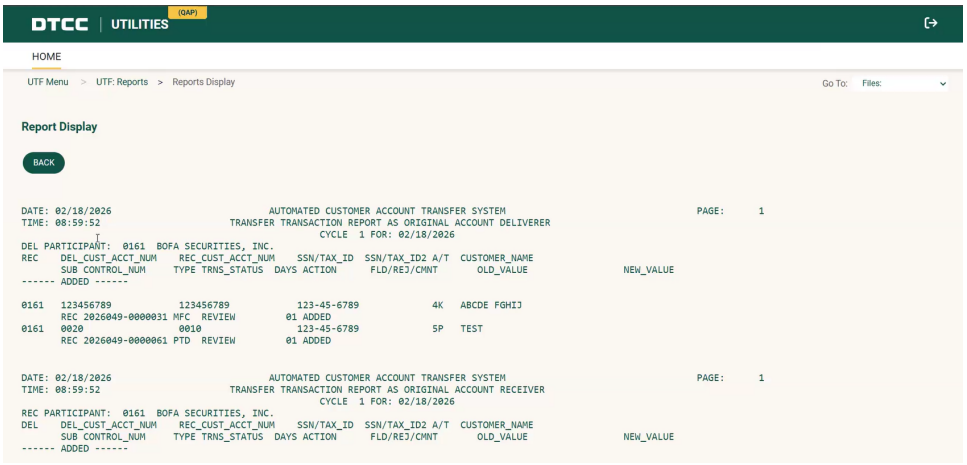
2. Enter the **Participant Id/Ocode**.



3. Click **Submit** to display a list of files.



4. Select a file and click **Display Selected** button to view the report.



Note

A report's Auto Route ID determines whether it appears on the **Reports** tab or the **Data** tab. Contact the **DTCC Client Connectivity** team to change where a report appears.

Common Utilities Errors and Troubleshooting

Error Message	Reason	Solution
Authentication for <email address> has failed.	DTCC uses two factor authentication and was unable to verify your email address.	Contact your DTCC Integration Lead or visit the **Client Center** for assistance.
Your request could not be completed. Please try again.	Incorrect IP address associated with portal.online.dtcc.net or portal.dtcc.net.	Verify that the required IP addresses are configured as outlined in the **Appendix** table.
Your request could not be completed. Please try again or contact the Support Team	• Incorrect IP address associated with login.dtcc.net or loginu.dtcc.net • Incomplete URL	• Ensure IP configuration matches the correct login URLs as outlined in the **Appendix**. • Verify use of the full URL.
Forbidden. An error occurred. Please contact your system administrator.	• Incorrect IP address associated with login.dtcc.net or loginu.dtcc.net • Incomplete URL	• Ensure IP configuration matches the correct login URLs as outlined in the **Appendix**. • Verify use of the full URL.
HTTP Status 404 - Not Found	Incomplete URL. Ensure that you are using the full URL.	Verify that the full and correct URL is entered.
We are sorry, but we are unable to perform your request at this moment	Invalid entitlement for the environment being accessed (for example, the NSCC Web system).	• Confirm that your Super Access Coordinator (SAC) has provisioned the correct access. • If the issue persists, contact your DTCC Integration Lead or visit the **Client Center** for assistance.
Oops. Looks like something is not right. Please contact your system administrator.	You are attempting to access portal.online.dtcc.net or portal.dtcc.net directly. These URLs are for redirection only.	Do not access these URLs directly. Access Utilities from the MyDTCC.

APPENDIX: ANIRA AND NETGATE

AT&T Global Network Client DNS Configuration (ANIRA / Netgate)

When accessing Utilities via a .net URL, you must download and install the **AT&T Global Network Client** software from the AT&T website. If you already have the AT&T Global Network Client installed, ensure that you are using the latest version available from AT&T.

Note

This section only describes DNS configuration required to enable UTF access. For installation, usage, and other configuration details related to the AT&T Global Network Client, refer to AT&T's official documentation.

To configure DNS on the AT&T Global Network Client:

1. From the Settings menu, select **Login properties**.
2. In the Servers section, click the **Configure** button.
3. In the **Use the following manual settings** from the DNS pop up page, enter the following field information and click **Next**:

Name	Description
Primary DNS	207.45.35.1
Secondary DNS	207.45.35.244
DNS Domain	dtcc.net
DNS Port	Tcp 53 OR udp 53

4. In the WINS pop up page, select **Use default network settings**, and then click **Next**.
5. In the Domain suffix page, select **Use default network settings**, then click **Finish**.
6. Connect to your VPN account and access the new web URLs.

ANIRA Netgate: PSE (Test) and Production Environments

Add the following information to the /etc./hosts local host file.

Environment	Hostname	IP Address
PSE (Test)	portalu.online.dtcc.net	207.45.47.62
	loginu.dtcc.net	207.45.47.60
PRODUCTION	portal.online.dtcc.net	207.45.47.20
	login.dtcc.net	207.45.47.40

Note

The Utilities tool does not require any additional firewall rules beyond the existing AT&T ANIRA/Netgate network configuration.

© 2026 DTCC. All rights reserved. DTCC and DTCC (Stylized) and Financial Markets. Forward. are registered and unregistered trademarks of The Depository Trust & Clearing Corporation DTCC. The services described herein are provided under the “DTCC” brand name by certain affiliates of The Depository Trust & Clearing Corporation (“DTCC”). DTCC itself does not provide such services. Each of these affiliates is a separate legal entity, subject to the laws and regulations of the particular country or countries in which such entity operates. Please see www.dtcc.com for more information on DTCC, its affiliates and the services they offer.

Doc Date: October 01, 2026
Publication Code: CP2004
Service: Cross Product
Title: Utilities User Guide

For More Information

DTCC Client Center: **www.dtcc.com/client-center**

DTCC Learning Center: **www.dtcclearning.com**

